

CDT AGM

Wednesday 26th March 17:45 – Grain and Hop Store

Agenda Item	Discussion	Decisions and Actions
1. Apologies	<ul style="list-style-type: none">• Chris Church (CC)• Jon Halls – Website Officer (JH)• Seb Jaunzens - PR Officer (SJ)	
2. Welcome	<ul style="list-style-type: none">• Sharyn Bord - President (SB)• Allan Jaunzens - Chairman (AJ)• Alice Clarke - Head Coach (AC)• Susie O'Connor - Secretary (SOC)• Daria Kujawska - Treasurer (DK)• David Bord - Championships & Events Officer (DB)• Jo Cave (JC)• Karen Halls (KH)• Christine Tibbatts - Kit Officer (CT)• Josh Williams – Social Officer (JW)• Ted Meeds (TM)• Richard Bowers (RB)	The meeting is quorate
3. Minutes of the last AGM and matters arising	<p>Minutes from the last AGM were accepted.</p> <p>Action Points from previous AGM:</p> <ul style="list-style-type: none">• It was indicated that we need to officially nominate Custodians of the club. At the last AGM we nominated SB and AJ as Custodians of the property of the club. It is noted that we can add more Custodians at any point if we would like to• SB confirmed that the three Honorary Life Members have all confirmed they would like to remain in position for the next year. We would like to welcome RB to the meeting.	Minutes of last AGM accepted

<p>4. Chairman's Statement and Report</p>	<p>"Last year at this time I reported on the ever increasing challenges for clubs such as ourselves and how proud I was of our team of both paid and unpaid volunteers who do everything they can to support our learn to dive and squad activities . I also reported that we would need to continue to manage our finances carefully so that our club could continue to enjoy its independence , free to make decisions for the benefit of our staff and divers and secure in the knowledge of a strong financial base.</p> <p>I am pleased to report that we remain on track , helped by the effective management of our admin and coaching team, and the support of our committee and volunteers. We were also helped by the interest generated by the 2024 Olympics and the subsequent boost in numbers for our learn to dive programme. You will hear more about that in the presentation of accounts which follows.</p> <p>We are thankful for the ongoing good relations with both the pool operator GLL and especially the city council. Whilst we must and will not plan our finances based on any additional "one off" contributions the city council helps us with, we are grateful for their continued support for maintaining expensive poolside boards and any special facility improvement projects we work on.</p> <p>Beyond managing club finances, I am extremely grateful for the work of our admin team Susie and Daria, our coaches Alice, Dan, and their team including new coach Ceri and the junior coaches from our diving ranks. Under their day to day management I feel our club remains a happy place for our divers of all abilities to grow and succeed.</p> <p>On behalf of the whole club I must also thank our President Sharyn Bord who continues to go way beyond any reasonable expectation we could have of her in all the work she does not only for our own club but also the wider national diving community. She may dream of retiring one day, but I say, "Dream on Sharyn".</p> <p>We can look forward to 2025 with confidence, secure in our finances and our team!"</p>	
<p>5. Treasurer's Report</p>	<p>a. Presentation of accounts to 31 December 2024 by DJ</p> <p>Income</p> <ul style="list-style-type: none"> In 2024 the club's total income was £137,038 an increase of £16,863 over 2023's income. This is largely driven by an increase in membership fees, which increased by £16,653. It was noted that we had a very successful year in terms of attracting and retaining members. 	

- We also saw an increase in income from home competitions and events, which reflects the club's drive to offer more competitive opportunities to the divers and improved event planning.
- An increase was also seen in camps and workshop income following higher participation and demand; both the summer and Easter camps did well.
- Furthermore, smaller sources of income including donations, kit sales and bank interest all contributed to income in the year, showing strong support for the club from our community.

Expenditure

- Our total running costs were slightly higher in 2024 (£135,924) compared to 2023 (£135,059), with an £865 increase.
- The largest expense remains staff wages, but these saw a decrease compared to 2023 (£88,839 in 2024 vs £91,067 in 2023), reflecting our efforts to control costs – mainly due to the end of the apprenticeship programme and better control of junior coach costs.
- Facility hire (pool and dry land) saw a slight increase due to inflationary rises in rental fees.
- Insurance, professional services and software remained mostly the same, with decreases in some areas.
- In summary, we are managing our spending carefully while still providing opportunities for the divers.

Summary

- Overall, we achieved a profit of £1,114 in 2024 compared to a deficit of £14,883 in 2023. This is largely due to the increase in our income – it is therefore important to maintain this level of interest in the club.
- It was noted that we had planned a deficit of £5,000, but exceeded this due to an improvement of our income through LTD. It's important that we continue to manage this at as high a utilisation as we can.
- For 2025, we are forecasting a modest profit of c. £730

Questions from the floor:

Where did the deficit last year come from?

- This was largely due to a fall in our numbers and we were training an apprentice. AC noted the pool was very cold, so we lost a lot of divers and we saw the biggest drop over the winter we've ever seen. We had budgeted to lose around £7,000 in 2023, but the loss did still surpass this.
- SB noted that the cash balance we hold is in case of unexpected events (e.g. pandemic) – we need to have this in anticipation we may need it e.g. if the city council cannot fix a diving board due to their own restricted finances, we would be able to do something to remedy this ourselves.
- It was noted that diver retention and parent communication across LTD still needs to be improved. AC and SOC stated that we need to look at a new portal for parent communication and progress tracking, as the current system is not fit for purpose.

	<p><i>Are we confident in the diver numbers remaining as high as they are currently?</i></p> <ul style="list-style-type: none"> No, we are not. AC noted that children across the board are not confident enough at swimming to be able to access diving, and that swim lessons need to be improved. AC has made this clear to SE. AC noted that we are going into schools and looking at years 4, 5 and 6 (instead of years 1, 2 and 3 as previously – these children simply aren't confident enough in the water). AC notes that we are less likely to find children that will become elite divers, but we may find some gymnasts. However, the main thing is we get children into LTD. We also want to build up contacts in schools, as the hard thing is knowing who to contact in the offices. We are therefore trying to build up a database of contacts and will aim to go back every year. We currently have a rolling bank of 3 schools, but would like to make this 8 schools. <p>Confirmation of the accounts</p> <ul style="list-style-type: none"> We are required to have the accounts examined by an independent person. The accounts have been examined by an independent accountant, Mr Peter Curnow and he has confirmed there is nothing in his opinion in the reporting that gives him any concerns. We would normally appoint an examiner for next year at the AGM, but it was agreed that we can defer this until later in the year. It is noted that this MUST be someone independent and cannot be carried out by a committee member. <p>b. Presentation of training fees and membership fees</p> <ul style="list-style-type: none"> The plan is to not make any changes to fees at this time, but we will see how our finances proceed over the next quarter to beyond the summer. We may need to make some changes then. <p>Approval of the accounts</p> <ul style="list-style-type: none"> Does the committee approve the accounts? Are there any objections to us adopting them? No objections, the accounts are approved by the attendees. 	<p>The accounts to 31 Dec 2024 are approved</p>
6. Head Coach's Report	<p>a. 2024 Round-Up</p> <ul style="list-style-type: none"> Positive competition results with medals at junior elite and national age groups, making this our most successful year across the levels in many years. We have 3 divers on SE programmes: <ul style="list-style-type: none"> Hallie in a Youth Development Squad Fin in a Junior Development Squad Daisy is on a Diploma in Sporting Excellence. 	

- Dan has been part of an Experiential Learning Programme (pilot) and has been working with Matt Higgins (Coach Development Officer for SE). Via bi-weekly zoom calls he has been learning about learning and has delivered a presentation. Dan has found Matt to be a very good mentor and Matt has now offered Alice and Dan another course – ethical and efficient coaching, which will allow them to spend more time with other coaches from other aquatic sports and develop their skills.
- AC noted that SE have introduced new coaching strategies and are working to listen to committees and help us in the sport, e.g. with leisure operators providing better swimming lessons. AC is seeing a really positive change in SE and feels they are really working to improve all aquatic sports. It was also noted that we now have a lot of support from the county – we have met with them and they were very positive with great ideas on development days and cross-discipline days on e.g. nutrition.

b. 2025 and beyond – exciting plans

- We are speaking to the council to install new equipment (wall bars and airbags) into Netherhall. This is being ordered by the council. We are lucky to have this support and we hope this will continue, but we cannot rely on this, as their finances are also changing.
- There is a plan to restructure our land training, moving one of our Netherhall sessions to Kelsey Kerridge to make this session more productive and utilise the coaches' time better.
- There is also consideration of putting diving into other pools – we could do some lessons with lower depth pools. This would be a big project, but part of the plan for this year is to use more facilities and make our sessions more accessible. We can put 'baby' diving boards in other pools that are shallower. We have noted that there are peak times that we cannot offer spaces in LTD as we are at capacity (e.g. Sundays), so adding a new venue could work well to bring in increased income, and we could also then recruit a third coach.

Questions from the floor

The council are helping with Netherhall – are they not supportive of installing equipment at Parkside?

- AC noted that we are limited by space at Parkside, we can put some things in, for example, we will be putting some wall bars in, but there is not enough space to put much more in. We are locked in to Netherhall as we have the boards installed there and it is costly to move them. There are also no obvious alternative venues due to ceiling height and timetable requirements.
- AC noted that we have to work diving sessions around the times the pool gives us and then work land training around these.
- There are some sessions where we don't use the diving boards at Netherhall; we can we move those sessions away from Netherhall.

7. Election of Management Committee	<ul style="list-style-type: none"> • Thank you to the committee for their contribution last year, we are grateful for their support. • As a club, we need 4 officers, with up to 7 additional officers (Helper Members). At this moment, we have one position unfilled. We can fill this at a future date. • SB would like to emphasise that ‘officers’ are Helper Members – the intention is not to overload people with a heavy workload they feel they can’t take on. By having as many Helper Members as possible, we can share the load. • The Committee nominations were shown to the AGM participants (attached in an Appendix to these minutes) <p>Election of the committee</p> <ul style="list-style-type: none"> • Are there any objections or would anyone like any other names to those proposed? • No objections, everyone is elected as proposed. <p>Questions from the floor</p> <p><i>Do we have anyone for SwimMark?</i></p> <ul style="list-style-type: none"> • No. SB suggests we distribute tasks at the next committee meeting. • We are unclear on what the requirements are going to be for SwimMark following the latest SE updates, so we will take this gently and assess as needed. 	<p>The committee is elected as proposed.</p>
8. Thanks to Retiring Officers	<p>Thank you to:</p> <ul style="list-style-type: none"> • Catriona Wright - SwimMark • Chris Church - he has stepped down from the committee as he is unable to attend meetings, but he is still involved in a volunteer role – e.g. he is going to the country forum to represent the club 	
9. AOB / questions / comments from the floor	<p>No further questions</p>	
10. Next meetings	<p>a. Time and date of next AGM</p> <p>To be decided at a later date.</p> <p>b. Time and date of next committee meeting</p> <p>Wednesday 16th April 6pm , Grain and Hop Store – CT apologises in advance</p>	

Appendix: Committee Nominations

Cambridge Dive Team Annual Meeting 2025 To elect 4 Officers plus 7 members to help with the running of the club

Officers	Proposed	Proposer
President	Sharyn Bord	CDT
Chair	Allan Jaunzens	CDT
Secretary	Susie O'Connor	CDT
Treasurer	Daria Kujawaska	CDT
7 Helper Members		
1	David Bord	CDT
2	Christine Tibbatts	CDT
3	Josh Williams	CDT
4	Karen Halls	CDT
5	Jo Cave	CDT
6	Ted Meeds	CDT
7		
Mandatory Club Appointment		
Welfare Officer	Angela Stevens King	CDT
Named position without need to attend meetings		
PR and Website	Sebastian Jaunzens	CDT
Website	Jonathan Halls	CDT
SwimMark		
Fundraising		

[illegible]